



Hampton Township

Regular Board Meeting Minutes

February 22, 2024 7:00pm

Supervisor Ryan Sunquist
 Supervisor Dan Peine
 Treasurer Angie Niebur
 Clerk Molly Weber
 Absent Jim Sipe

Others in attendance were: Deputy Green, Ryan Endres, Danny Endres, and Paul Gergen.

This meeting was called to order by Ryan Sunquist, Vice-Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy Green stated car break ins are happening with unlocked cars so make sure to lock garages doors and vehicles. He stated copper wire theft is still a thing.

ROAD REPORT- Otte Excavating

- N/A

PLANNING COMMISSION SYNOPSIS

- *Andrew Endres*
 - aendres.endresfarms@gmail.com (612.716.7701)
 - 5869 222nd Street East
 - Parcel Split Request

Decided not to pursue the parcel split.

- *Danny Endres*
 - Arc155031@yahoo.com (651.214.0414)
 - 6155 225th Street East
 - Permit request for new shed – 32x48

Matthew Bester made a motion to approve the new shed for Danny Endres since it meets the requirements of square footage and setbacks. Cody Tix seconded. Motion carried.

Dan Peine made a motion to approve the new shed for Danny Endres @6155 225th Street East. Ryan Sunquist seconded. Motion carried.

- *Ryan Endres*
 - ryan.endres@yahoo.com (651.248.8249)
 - 22860 Caneff Road, Hampton
 - Permit request for new shed

Dave Peine made a motion to approve the shed for Ryan Endres on his property @ 22860 Caneff Road. Matthew Bester seconded. Motion carried.

Ryan has 32x24 existing shed. Plan for new one is 60x40 and he has 6 access. Plans for 12 and 14 foot ceilings.

Dan Pein made a motion to approve the 60x40 shed @ 22860 Caneff Road for Ryan Endres. Ryan Sunquist seconded. Motion carried.

- *Karla Gotham*
 - 651.230.7446
 - 9130 250th Street East
 - Request to put parcel back to AG

Karla got her questions answered by the County.

OLD BUSINESS

- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue – nothing new**
- **VRWJPO email about Model Ordinance and Local Updates – on hold**

NEW BUSINESS

- **Paul Gergen Public Hearing** – for a variance in regards to PID#17-03400-76-010 was approved unanimously at the Public Hearing meeting tonight at 6:00pm. **Ryan Sunquist made a motion that the proposed location of PID#17-03400-76-010 may be created into a separate PID with the 33 feet of frontage as the Variance was approved with said buildable on that 8 acres with the house being built before 1982. Dan Peine seconded. Motion carried.**
- **Town Hall Update** – which bills should switch over to different codes
- **Northfield Boulevard** resurfacing project rescheduled to summer of 2025 - FYI
- **2023 WCA Report** (Wetland Conservation Act 2023 Annual Report) completed by Dakota County Soil and Water -FYI
- **Vermillion River Watershed Convene Meeting Email** – would like 2 decision making representatives selected - FYI
- **Noxious Weed Report** – someone to fill it out and send back to Todd Matzke – Ryan Sunquist will take care of this
- **MET Council Rural Land Use and Agricultural Preservation Survey** – ? someone to fill out and send back – Ryan Sunquist will take care of this
- **Minnesota Benefit Association Township Group Life Insurance** - FYI
- **Outstanding Indebtedness Report** – Angie sent 02.07.24 to Dakota County – Angie Niebur to send clerk copy
- **Work Comp Audit Due February 15, 2024** – completed 02/11/24
- **PERA Exclusion Report Due February 28, 2024** – still working on this – this was completed & sent in
- **Permits** ~ no permits
- **Spring Bids** ~ chloride, gravel and road maintenance – see emails should same ones be sent
 - Quality Propane – email for price and what date
 - Anderson – email for quote
 - Otte – request numbers from Jason

All emails were sent out.

REMINDERS

- Presidential Nomination Primary (PNP) Election – Tuesday March 5, 2024 7am-8pm - FYI
- Randolph/Hampton Fire March Business Meeting – Thursday March 7, 2024 @ 7pm – Station #1 in Randolph - FYI
- March Meetings - FYI
- Township Election and Annual Meeting – Tuesday March 12, 2024 – 10am-8pm – Annual Meeting 8:30pm - FYI
- Set Board of Canvass Meeting – Thursday March 14, 2024 @ 4:30pm - FYI
- Dakota County Township Officers Association Spring Meeting – Saturday March 23, 2024 @ 9am – Dakota County Extension Office, 4100 220th Street West, Farmington, MN 55024 - FYI

OTHER BUSINESS-Board Members Only

Ryan Sunquist made a motion to approve signing of checks 6734 to 6755 and 1 EFT and a motion to approve the claims list. Dan Peine seconded. Motion carried.

Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 7:50pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 3/19/2024

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

February 2024 (March 19, 2024 Meeting)

2/1/24	Beginning Checkbook Balance:		\$60,780.23
	Income		
2/27/24	Dakota County	Distribution	\$19,110.82
2/28/24	Transfer from Savings		\$25,000.00
2/27/24	Paul Gergen Jr	permit varience fee/non refundable	\$100.00
2/27/24	Dean Weber	street sign	\$30.00
2/29/24	ICS Interest	Interest	\$71.10
	void check #6713 - needs to be re-written with updated Co name		\$604.32
		Total Income	\$44,916.24
	DISBURSEMENTS:		
Check #	TOTAL RECEIPTS		
2/20/24	EFT MN PERA	late fee	\$10.00
2/20/24	EFT MN PERA	December '23 pmt	\$1,150.11
6734	Angela Niebur	Treasurer salary	\$513.24
3735	Molly Weber	Clerk salary	\$1,799.80
6736	O'Rourke Media Group		\$85.25
6737	Randolph Hampton Fire District	24 Fire protection	\$35,963.98
6738	Beaver Creek Co	23 Annual report	\$200.00
6739	MN Acco of Townships - replace check # 6713 with updated Company name		\$604.32
6740	Kennedy & Graven	legal fees	\$22.00
6741	Victor Lundeen Co	print 500 checks	\$339.16
6742	Don Kimmes	23 Cemetary mowing	\$595.00
6743	Otte Excavating	Road maintenance	\$900.00
6744	Mark Rauchwarter	website changes	\$300.00
6745	Dak Cty Asso of Townships	dues and misc	\$1,062.00
6746	Dak Cty Financial Services	23 election equipment maintenance	\$548.60
6747	Postmaster	100 stamps	\$68.00
6748	Installed Building Solutions	Insulation for NTH	\$7,356.58
6749	Dakota Electric	January Statement	\$24.70
6750	Greater MN Gas	Natural gas for heat and water heater	\$152.18
6751	Polzin Glass	Glass and mirrors for NTH	\$845.00
6752	Northfield Wifi	Install for wifi and phone in NTH	\$125.49
6753	Mark May	Misc supplies for NTH	\$728.58
6754	Molly Weber	office supplies	\$164.99
6755	Mark May	Contractor for NTH	\$7,500.00
	TOTAL DISBURSEMENTS:	Total Expenses	\$61,058.98
2/29/24	Ending Checkbook Balance		\$44,637.49

Ending checkbook balance	\$44,637.49
plus checks not in (18)	\$58,703.68
equal ICS Statement Balance 2/29/2024	\$103,341.17

ICS Shadow Beginning Savings Balance

2/1/24	Beginning Savings Balance	\$290,651.66
2/27/24	transfer to ICS checking	-\$25,000.00
2/29/24	Interest Earned	\$585.94
2/29/24	Ending Savings Balance	\$266,237.60

Escrow Account (000080034306)

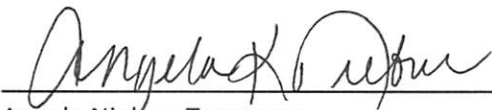
			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
2/29/24	Agree w/statemeent	Total	\$59,250.00



James Sipe, Supervisor

3/19/24

3.19.2024



Angela Niebur, Treasurer

3.19.2024